

Penbrooke Meadows School Council

Meeting Minutes

Date: Wednesday, June 24, 2026

Time: 5:36 p.m. – 6:05 p.m.

Location: Virtual Meeting

Attendees

Allison Betty, Christina Stride, Felicia Fix, Sue Rutherford, Kim MacLeod, Clare Hooper, and Deepti Khurana.

1. Welcome and Introductions

The meeting was called to order at approximately 5:36 p.m. Attendees were welcomed and introductions were completed.

2. Swimming Lessons (LEAD Program)

Staff reviewed the swimming lessons program, including safety benefits, physical activity, and student enjoyment. Information was provided regarding lesson dates, transportation arrangements, pool expectations, appropriate swimwear, required personal items, and procedures followed at the pool. Supports for beginner swimmers were discussed, including instruction in shallow water, teacher supervision, and flotation equipment where appropriate.

Examples of student writing connected to the swimming program were shared, including work from Beginning English, Developing English, and Transitioning English learners. Previous parent survey feedback regarding swimming lessons and lesson length was noted.

3. Grade 3/4 Literacy Update

The Grade 3/4 team provided an overview of literacy instruction. Students participate in targeted small-group instruction focused on word work, reading strategies, and writing. Educational Assistants and Literacy Support Teachers assist with interventions where needed.

Word Work: Students were grouped using assessment data and worked on consonant sounds, vowel patterns, digraphs, blends, and spelling development. Instruction occurs Monday through Thursday for approximately 30 minutes per day.

Writing: Students completed nonfiction reading, research, note-taking, paragraph writing, and presentation projects. Examples included animal research reports, life-cycle studies, and nonfiction books.

Reading: Students participated in independent reading, partner reading, small-group reading instruction, and a home reading program. Families were encouraged to support 10–20 minutes of reading each evening.

4. Grade 3/4 Mathematics Update

Teachers reviewed current learning in Geometry. Students explored parallel, perpendicular, and intersecting lines and learned to identify and compare right, acute, and obtuse angles. Hands-on learning tools included geoboards, rulers, measuring tapes, metre sticks, shapes, and other manipulatives. Student work samples were shared.

5. Student Learning Samples

Examples of student work were presented throughout the meeting, including animal research projects, digital presentations, life-cycle writing, nonfiction books, geometry investigations, and classroom math journals. Staff highlighted growth in research, communication, literacy, and problem-solving skills.

6. Upcoming Events

Sports Day was scheduled for June 26. Activities were expected to take place outdoors, weather permitting.

7. Adjournment

The meeting concluded following the Grade 3/4 presentations and discussion.