

**Penbrooke Meadows School Council**  
**Minutes for Monday September 23, 2024**

**5:30 pm online**

1. Welcome and introductions

CALL TO ORDER @ 5:32 PM

Present at the meeting

Melanie

Sue- Principal

Kim – Assistant Principal

Shakila- Teacher

Shannon

Julia

Lourie

Zora

Bonny

Chastity

Hazel

Molly

Jill

Leighzel

2. Approval of minutes of June

- a. Tabled pending minutes being completed.

3. Overview of the role of school council

- a. Exists to share info, discuss things with principals, trustees, info kids are doing at school, connect with teachers, work on having better education system
- b. Parent society is different
  - i. Linked to fundraising and casinos (AGLC) and is incorporated under the Society Act. Consists of chairperson, treasurer, secretary
  - ii. Supports wish list from school by voting
  - iii. Fundraising society separate from school council

4. Election for Executive Positions was held: All positions had one candidate and there were no objections,

- a. Chairperson – Melanie Cook
- b. Vice Chairperson – Bonny Babu Onat

- c. Secretary - Leighzel Matieschyn
- 5. Principal's report
  - a. enrollment 251
    - i. 249 as of Sep 23
    - ii. New families joined, some families moved to new schools
  - b. Update on staffing and grades
    - i. Ms. Taylor Kindergarten
    - ii. Ms. Ali Grade 1 & 2
    - iii. Ms. Wiedemann Grade 1 & 2 until regular teacher returns from leave
    - iv. Grade 3/4 Mrs. Khurana and Mrs. Stride
    - v. Ms. Clemens grade 4 and 5, temporary position
    - vi. Ms. Greig & Ms. Campbell grade 5 and 6
    - vii. Ms. Betty Ms. Shakila and Mrs. Hooper, Lead
    - viii. Ms. Norris Resource Teacher
    - ix. Ms. Fach music part time
    - x. Mrs. Tudda is back as main secretary
    - xi. Mrs. Lora is our other secretary while Mrs. Smith is on leave
  - c. Meet the teacher night is Thursday, September 26 from 4:30-6:30 and is an open house format. Parents do not need to book an appointment. Please bring the children and simply come and tour, visit and see what the classes are doing! It is also a wonderful time to connect with the teachers about any questions.
    - i. Arrive by 6:30 in order to have a chance to connect with the teacher
  - d. Orange Shirt Day- we will be commemorating Orange Shirt Day and the National day for Truth and Reconciliation on Thursday, September 26 as well. Students and staff are encouraged to wear orange to recognize this important date.
    - i. Wear anything that can help commemorate orange shirt day whatever that may be
    - ii. Friday is PD Day
    - iii. Monday is off to honour Truth & Reconciliation Day on September 30
  - e. Friday, September 27<sup>th</sup> will be the first professional day for teachers so there is no school for students. There will also be no school on September 30 in recognition of the National Day for Truth and Reconciliation.
  - f. Thank you so much to the parents and caregivers who are so attentive and careful when dropping and picking up students. We know it is sometimes a few extra minutes to cross at the crosswalks and find available street parking, but we appreciate prioritizing the safety of all our students.
  - g. A huge thank you to the parents who have already completed their yearly forms online. We have had more than a third of parents complete the forms online already! If you need help with your parent account, please stop by or call us in the office.
    - i. Almost half the school done now and gets things updated in almost real time
    - ii. Can still be done online Friday was not necessarily a hard deadline
    - iii. If you can't, we can print you a hard copy, pick one up on meet the teacher night this Thursday Sep 26
- 6. Healthy Hunger lunches: Would parents like to have the fun lunches again this year? Plan for the first one?
  - a. Majority of kids want McDonalds again, but we can't order fries with them so may not be an option they want after all. Pretzels on the half days is a neat idea fun treat to start the weekend with
  - b. Some options are not ideal because the way they are packaged and delivered makes it a little difficult to sort and distribute to classes
  - c. Mel and Sue to go through the ones that will be available to deliver to the school with Voting boards for items at Meet the teacher night on September 26, we'll go with most popular and 2<sup>nd</sup> popular option

d. Could plan to do a couple lunches and a couple snacks

7. Next meetings:

Wednesday October 16<sup>th</sup> at 5:30 PM

Wednesday November 20<sup>th</sup> at 5:30 PM

December – N/A

Wednesday January 15<sup>th</sup> at 5:30 PM

Wednesday February 19<sup>th</sup> at 5:30 PM

March – N/A Spring Break in March

Wednesday April 16<sup>th</sup> at 5:30 PM

Wednesday May 21<sup>st</sup> at 5:30 PM

Wednesday June 18<sup>th</sup> at 5:30 PM

8. Questions

9. Meeting adjourned at 6:14 PM